

**SOO TOWNSHIP MONTHLY BOARD MEETING**  
**Soo Township Hall**  
**December 08, 2021**

PRESENT  
Allen Walther  
Jim Callon  
Don Kucharczyk  
Cheryl Thoresen

EXCUSED  
Larry Perron

The December monthly Board Meeting was called to order at 7:00 p.m. by Jim Callon (acting Chairperson), followed by the Pledge of Allegiance. Pam Chipman, Chuck Palmer, Jeff Killips, Rob Shields were in attendance. Also attending was Mr. Alan MacArthur, Mrs. Carolyn MacArthur, and Mr. Robert Cook.

**Public Comment:**

Mr. Robert Cook, a resident on S. Kilackey Rd., spoke about his frustrations with the drainage issues on S. Kilackey Rd. He has had multiple conversations with the Chippewa County Road Commission and hasn't come to a remedy. Mr. & Mrs. MacArthur also voiced their concerns as the drainage back-up is flooding their yard. Mr. Cook thought that a culvert put in by a resident last year (5702 S. Kilackey Rd.) may be a contributing factor as it appears to not be deep enough. Mr. Cook provided the board with pictures of the ditches/flooding along with a letter from another S. Kilackey Rd resident Mrs. Menard also stating her concern of the drainage issue.

Jim Callon said he will follow up with Larry Perron in an effort to have a discussion with the road commission.

**Board Meeting Minutes:**

The November board meeting minutes were discussed.

**A Motion was made by Jim Callon and supported by Don Kucharczyk to approve the minutes of the Monthly Board Meeting of November 10, 2021. Motion carried.**

**Assessors Report:**

Pam Chipman reported that she is working with Cheryl Thorensen on the winter tax bills. Issues have arisen due to the recent death of member of the county equalization dept. and are being resolved.

Pam Chipman reported that the Board of Review will meet on 14 Dec at 2pm to review for clerical errors.

**Fire Dept report:**

Jeff Killips reported 7 fire department runs for the months of Oct, Nov and the first week of Dec. Rob Shields provided a summary of the cases run. Of particular interest was two runs to the same residence for a CO2 alarm. During both runs the co2 levels were found to be at dangerous levels caused by a faulty furnace and fireplace. It was reported that both issues have been fixed by repair technical.

Rob Shields also asked if the computer in the Fire department could be looked at as it's operating very slowly. Cheryl Thoresen said she will call our computer person.

Cheryl Thoresen also brought up that the caved in east wall of the fire department building needs to be repaired. Rob Shields also stated the exterior door was rusting and needed replacement.

**Clerk's Report:**

-Allen Walther discussed the Spectrum franchise fee issue with Chuck Palmer. Mr. Palmer reported that everything looked good on the papers. The clerk will fill in the forms and submit to Spectrum.

-Mr. Walther reported that the FY2021 audit has been completed and that he and Cheryl Thoresen will meet with the auditor next week.

-GFL showed that 10 loads were brought in during the Fall Clean-up Days.

-1 FOIA act was responded to. Request was for police investigative reports. Requester was advised that Soo Township did not hold those records.

-New cemetery ordinance was sent out to local funeral homes. None of them have raised any objections.

-Received another bill from the City concerning the lift station at 5 1/2 mile Rd. Chuck Palmer will look into it.

-The Clerk received an email from the Sault Tribe stating that funding requested by Soo Township for the upcoming purchase of the fire truck had been denied during the Fall Cycle 2021.

-A discussion was held on the bill paying procedure and approval of the bills and payroll. Clerk will include current month list of payments at future board meetings.

**Treasurer's Report:**

-Cheryl Thoresen reported that winter tax bills have been sent out and payments are being received

-General fund balance is \$277,944.74.

-Cheryl Thoresen reported that a CD with First National Bank will mature Jan 06, 2022. A discussion was held whether to renew the CD or redeem it until the fire truck is paid for. The board concluded that it should be redeemed and held until the fire truck is paid for.

-The City of Sault Ste Marie has requested that Soo Township add a delinquent water bill to the residence summer tax bill. Chuck Palmer believes this was part of the agreement with the city when water was provided to Soo Township residences. Mr. Palmer will clarify the issue.

**Planning Commission Report:**

Jim Callon reported that the commission is still down two people and are working to find new commission members.

Planning commission received a Special Use Permit from Justin Savoie. The Clerk will place the necessary announcement in the newspaper. It will be discussed at the next Planning Commission meeting in January.

**Permit Administrator:**

Jim Callon reported he had issued a couple permits and will follow up with the paperwork soon.

**Attorney's Report:**

-Proline Auto suit has been prepared but not submitted yet. It should be submitted soon.

-Acknowledged the special use permit request from Justin Savoie.

-The Rawlings property house has been relocated out of Soo Township. Progress continues with the property.

Grow house problem in Radar road area still an issue. It does not appear the resident has a permit from the State for a caregivers grow permit. Mr. Palmer will continue to investigate.

**Supervisor's Report:**

-No Report.

**Jim Callon made a motion and it was supported by Don Kucharczyk to approve the payment of the November bills, payroll and tax withholdings as follows:**

**November checks for bills: Checks 11342-11359, 11362-11366, and (2) Electronic Transfers totaling \$7705.85**

**Nov Payroll checks: Check#'s 11328-11331, 11333-11341, 11360-11361 totaling \$8609.93**

**Nov Payroll taxes: US Treasury- \$2916.74, MI DOT-\$535.05 totaling \$3451.79**

**Don Kucharczyk made a motion and it was supported by Jim Callon to adjourn the meeting.**

The meeting adjourned at 8:50pm.

Allen Walther, Township Clerk